

Research Faculty Grant-in-Aid Cover Form
Research Council/Office of Research and Sponsored Programs
Auburn University at Montgomery

This form is fillable and all spaces expandable. Submit completed proposals to: gray@aum.edu

Applicant Name: _____
Title: ☐ Professor ☐ Associate Prof ☐ Assistant Prof
Dept: _____ / **College:** _____
Project Title: _____

Requested Amount of Funding: \$ _____

To be filled out by applicant:

		Yes	No	n/a
1.	Status: Are you a fulltime professor (Assistant, Associate, Full) at AUM?	☐	☐	
2.	Reporting: Are you aware of requirements to submit final reports should this project be awarded?	☐	☐	
3.	Time Limitation: Are you aware that grants are awarded for a period of 2 years. All funds must be expended at the end of the second year.	☐	☐	
4.	Was IRB (Institutional Review Board) approval obtained if using human subjects ? (If so, a copy of the IRB approval letter <u>must</u> accompany this submission).	☐	☐	☐
5.	Format: Have you formatted the application as required? • Double spaced, 12 point font. • Maximum of 8 pages (single sides) typed. • Attachments include vita (2 page limit) & IRB approval letters (If needed) • Proposal should be submitted via email.			
6.	Budget: Does the budget only include eligible items? (See GIA Guidelines.) A budget justification <u>must</u> be included in the budget section. The budget should be included in the 8 page proposal.	☐	☐	
7.	Approval/Submission: Have you obtained approval from your college, department, and all appropriate review committees?	☐	☐	
8.	Have you applied for external funding previously?	☐	☐	
9.	Have you received external funding previously?	☐	☐	
10.	Does this proposal include detailed plans for application for external funding?	☐	☐	

Signatures:

Applicant: _____ **Department Head:** _____
Dean: _____ **Research Council:** _____